

OSEA Chapter 48
Executive Board Meeting Minutes
January 24, 2017 @ SPED Office

The meeting was called to order at 5:20 p.m. by President Anna Taylor.

Executive Board Members present: President Anna Taylor, Vice President Diane Egan, Secretary Pamela Hanson-Holtry, Treasurer Dianna Hess, Instructional Member Cheri Arthur, and Nutrition Services Member Jenifer Hiatt.

Old Business:

Negotiation Team - Anna Taylor reported that the team has been selected. Over four hundred members have responded to the survey. Meetings will be open to the public after the first meeting.

Time Release Forms - Dianna Hess reviewed the process. **At next month's Executive Board Meeting, Dianna and Field Rep Kim Bonner will provide an update on the district's billing process and salary rates charged.**

New Business:

Minutes: The Executive Board Meeting Minutes of November 8, 2016 were reviewed. On a motion by Cheri Arthur and seconded by Jenifer Hiatt, the minutes were accepted and unanimously approved.

Executive Board Communication Protocols: Anna Taylor stated that official communication from a chapter officer should first be reviewed by the chapter President and Field Representative. Reference to a chapter office should be removed from any communication sent solely as a BSD employee or private individual.

Classified Appreciation Week (March 6th-10th): Diane Egan provided an update. Executive Board Members are encouraged to participate for at least one day.

Death/Illness Chapter Response: Anna Taylor shared that some members feel the chapter should do more for the family and outlined available options. After discussion, it was decided the chapter would continue to send a card only.

Chapter Translation Services: Anna Taylor opened a discussion of whether the chapter should provide translated versions of chapter forms and translation assistance at disciplinary meetings. After discussion, it was decided **Anna will pursue getting spanish translation for forms, such as those for emergency assistance and PTO donations.** She will begin by contacting OSEA in Salem.

Contract Training for Members: Pamela Hanson-Holtry discussed the possibility of providing periodic informational meetings and chapter newsletter articles designed to educate members on the current labor contract. **At the request of the President, this item was tabled until the February Executive Board Meeting.**

Nutrition Services Labor Management: Anna Taylor acknowledged Jenifer Hiatt for her positive energy and encouragement to all NS staff, especially through her ongoing coffee chats. Anna suggested Jenifer serve as a role model for best practices by other Executive Board Member representatives.

Social Committee: Jenifer Hiatt provided an update. Anna Taylor acknowledged both Jenifer and Diane Egan for providing food at Chapter and Executive Board Meetings.

Work Site Organizer Communications Summit: Anna Taylor stated the summit has been rescheduled to February 23, 2017.

Miscellaneous: OSEA State Conference will be June 22-24, 2017. With the school year currently slated to end on June 22nd, time release may be requested by elected representatives to attend. **Treasurer Dianna Hess will make reservations for 6 rooms and 1 suite asap. If not all 6 rooms are required, they will either be cancelled or donated to another chapter which may not have the funds for hotel rooms.**

Adjournment: President Anna Taylor adjourned the meeting at 7:07 p.m.