

OSEA Chapter 48 Executive Board Meeting Minutes  
October 11, 2017 @ SPED 2

The meeting was called to order at 6:20 p.m. by President Anna Taylor.

Members in attendance: President - Anna Taylor, Vice President - Charlene Compton, Secretary - Diane Holste, Nutritional Services Rep - Kim Kennedy, Transportation Rep - Kirk Wilkins. Field Representative Kim Bonner was also present.

New Business

- ★ Report from Kim Bonner:
  - Kim and OSEA attorneys are working with a terminated BSD driver with an appeal. They foresee that this will go all the way. They want the District to make her whole - return to job, retroactive pay, etc.
- ★ Executive Board response time to emails.
  - Board members need to respond in more prompt fashion to emails sent.
  - A recommendation was made to add a response time frame when appropriate.
- ★ Labor Management
  - Anna would like to add a summary of Labor Management discussions to the newsletter.
  - Also post it to the OSEA Yammer account.
    - Kirk made a motion to post the Labor Management agenda to Yammer. It was seconded by Diane H. Vote was unanimous.
- ★ Chapter Newsletter
  - Comments have been made that the newsletters are too long. Anna is looking for recommendations on how to do this.
    - Play with the format: Put the current information on the 1st page then place resources on the following pages.
  - The newsletter is sent to all Classified staff regardless of their status with OSEA.

Old Business

- ★ Implementation of simplified version of Robert's Rule of Order
  - Person recommended at the August 23rd meeting no longer works for the District.
  - It was decided that we should use the simplified version to assist in keeping the meetings moving in a positive productive fashion.
  - Kim Kennedy agreed to be the Parliamentarian.
- ★ Training
  - Anna will put the training schedule in the Outlook Calendar.
- ★ Treasurer position
  - Diane Egan has resigned due to her new position needs at Sunset HS.

- Kristen Croft has been invited to take on the Treasurer position and she has agreed.
- ★ Instructional Representative open position - recommendations
  - Debbie Keller graciously declined.
  - Stephanie Marshall was recommended (SEPA at Hiteon). Anna will contact her to see if she would be interested.
  - Cheri Arthur was also recommended. Charlene will contact her to see if she would be interested.
  - It was discussed that the Instructional Representative should attend the SPED Labor Management meetings. All attending agreed that this would be an appropriate move.
- ★ Classes for Member recommendations
  - How to use the functions offered on Outlook.
- ★ Events
  - Renting Valley Theatre = Charlene will contact them on possibility.
  - December Executive Board Meeting location - TABLED until November meeting.

Meeting was adjourned at 7:20 pm.

Respectively Submitted  
Diane Holste  
Chapter 48 Secretary  
Approved 11/08/2017