

-DRAFT-
OSEA Chapter 48 Executive Board Meeting Minutes
May 09, 2018 @ SPED 2

The meeting was called to order at 5:45 p.m. by Acting President Charlene Compton.

Executive Board Members in attendance: Acting President - Charlene Compton, Secretary - Diane Holste, Treasurer - Kristen Croft, Nutritional Services Rep - Kim Kennedy, Transportation Rep - Kirk Wilkins, Trade Representative - Lynette Stone, Instructional Representative - Dan Horn, Clerical/Technical Rep & Zone 1 Director - Dianna Hess.

Guests in attendance: Kim Bonner, OSEA Field Representative.

1. Kim had sent a thank you note to Anna Taylor for her service.
2. A School Board member did pick up the check for the Levy campaign.
3. Approval of Executive Board Minutes
 - a. 04/11/2018 Minutes was approved
 - b. Both were reviewed
 - i. Dianna Hess moved to approve minutes as amended.
 - ii. Dan Horn seconded.
 - iii. It passes.
4. Old Business
 - a. Scholarship process
 - i. Board needs to address how to document increases in individual amounts while in the middle of the process.
 - ii. This year is an example and some members were concerned that there should be a published procedure to cover the process.
 - iii. Are there requirements/required documentations that this money will be used only for higher education?
 1. It is an honor system.
 2. The winners are given checks, where are the State awards are sent to the school that the winner designates.
 - iv. If the amounts are upped to \$1000, the Board may want to look at new selection/verification procedures.
 - b. Membership Drive
 - i. It went well
 - ii. 17 new members added from TSC. That group worked very hard to answer questions and concerns of this group.
5. New Business

- a. Transportation - Private Company issue.
 - i. Kim has been addressing this issue.
 - ii. She brought up the need to follow proper channels.
- b. It was brought up that LMAs and TAs want to have their job descriptions updated to reflect what they actually do.
 - i. Dianna Hess commented that the Chapter does not have the ability to request job description reviews/updates.
 - ii. The Chapter has the ability to review/update salaries through the contract negotiations so they reflect what a position does.
 - iii. The Union needs to be more involved in finding out why classes are put into Library and Technology so teachers have prep time.
- c. OIS Training
 - i. There is inequity in who has to take this training and who does not.
 - 1. SPED teachers are not required.
 - 2. SEPA's are required to.
 - ii. This needs a review and recommendation made.
- d. Nutrition Services personnel should not be disciplining students.
- e. Zone 1 meetings went really well.
- f. Election voting:
 - i. There were voting packages that did not have matching ballots to signatures again this year.
 - ii. Turnout was low.
 - iii. Need to work with WSOs.
 - 1. More notice that the ballots are coming. If the WSO will be gone during all or part of the voting time frame, they should set up an alternate and inform the Chair who this person is.
 - 2. Give them more training on how the process is to be completed.
 - iv. Maybe the committee should meet earlier in the year.
 - v. Can voting be done online? Not possible to ensure validity of vote to member.
 - vi. There were 5 members that counted - the Chair plus four others. Kristen and Dianna viewed the count but were not counters because they were running for an office.
- g. Conference Delegates
 - i. Dianna will be getting all the information to them.
 - ii. There will be a delegate meeting to go over items.
 - iii. Some delegates may need to get time release for the conference.
- h. Labor Management
 - i. Maintenance = okay
 - ii. Transportation = okay
 - iii. Instructional/Secretarial/Tech

1. OFLA - 6 hour employees do not qualify.
 2. Need to talk about if an employee is at a professional development/training session and it ends after their end of day time, what should the employee do? Should they walk out, get comp time or be paid for this extra time. They cannot volunteer to stay. This has become a concern at some locations.
 3. Should be brought up at the 05/17/18 Principal meeting.
- i. 06/13/2018 Executive Board Meeting
 - i. Charlene will find a location.
 - ii. Leaving Executive Board members will train Incoming Executive Board Members.
 - j. No Chapter Meeting in June.
 - k. Meeting was adjourned at 7:10 p.m.

Respectively submitted by:
Diane Holste
Chapter 48 Secretary